



## Minutes

**Meeting Date:** April 18<sup>th</sup>, 2012

**Meeting Location:** Mac and Bob's Restaurant  
Salem, VA

**Members Present:** Lal Harter                      Patricia Bidanset                      Eric Thornton  
Deanna Cox                      Phil Weese                      Valerie Tweedie  
Samantha Bailey

1. Review and approval of minutes from March 14, 2012
  - a. Valerie motioned to approve, seconded by Deanna
2. Treasurer's report
  - a. Lal presented the Treasurer's report on behalf of Patty
  - b. Deanna motioned to approve report, seconded by Valerie
3. Information Item: Elections
  - a. Nominations for Secretary and Treasurer
    - i. Secretary – Phil
    - ii. Treasurer – Patricia
  - b. Valerie motioned to approve Phil and Patricia as officers, seconded by Eric
4. Information Item: Sectional Leadership Meeting – Lal, Sam, and Patricia attended the SLM in Indianapolis and provided information to the group about the following topics:
  - a. Meetings and CPE – Discussed options for meetings and CPE opportunities, including the following:
    - i. Quarterly community service and CPE events
    - ii. Teleconferencing for meetings
    - iii. Sam agreed to poll the members to determine interest
  - b. South Atlantic Regional PDC
    - i. Two upcoming conferences – Williamsburg, December 2012 and Richmond April 2013.
  - c. Citizen Centric Reporting
    - i. Lal discussed Citizen Centric Reporting (he is planning to complete a CCR for Pulaski County)
    - ii. Patricia agreed to prepare a CCR for the Chapter
  - d. Survey Monkey
    - i. Lal and Sam informed the group about Survey Monkey, a free resource from the AGA website that can be used to survey chapter members
    - ii. Sam will use this site to poll members as mentioned in meeting/CPE discussion

- e. Reporting
  - i. Chapter officers and committee chairs are to be reported by May 31<sup>st</sup>
  - ii. Lal volunteered to submit the information to the AGA
- 5. Information Item: Chapter Plans
  - a. Chapter Plans are due by July 15<sup>th</sup>
  - b. After some discussion, the group agreed that committee chairs would be responsible for developing chapter plans for their related areas.
  - c. Nominations were made for the committee chairs as follows:
    - i. CGFM – Linda Woody
    - ii. Early Careers – Samantha Bailey
    - iii. Membership – Lal Harter
    - iv. Newsletter – Deanna Cox
    - v. Webmaster – Patricia Bidanset
    - vi. Community Service – Samantha Bailey and Patricia Bidanset
    - vii. Accountability – Phil Weese
- 6. Other business
  - a. CGFM Study materials
    - i. The group considered purchasing updated study materials for the CGFM exam
    - ii. Patricia motioned to purchase the materials, seconded by Phil
- 7. Future Meeting Dates/Locations
  - a. Next meeting will be held Wednesday, May 16, 2012 at El Gran Rodeo in Christiansburg at 6:00pm.
- 8. Deanna motioned to adjourn meeting, seconded by Sam