

## Minutes

**Meeting Date:** 6/13/12 6:00 PM

**Meeting Location:** Olive Garden  
Christiansburg, VA

**Members Present:** Lal Harter, Patricia Bidanset, Samantha Bailey, Phillip (Mark) Weese, Valarie Tweedie, Katie Miano, Deanna Cox, Kristin LaBella, Gordon Jones

1. Review and approval of minutes
  - a. Correction: Patricia does have a debit card because the bank has begun issuing them in the name of the individual and not the office (i.e. President, Treasurer, etc).
  - b. Patricia motioned to approve the minutes and 2<sup>nd</sup> by Sam.
    - i. Deanna and Katie abstained.
    - ii. Motion Passed.
2. Treasurer's report for the period ending 5/31/12.
  - a. Patricia has been added to the signature card.
  - b. Money in the savings account will be moved to an online account earning 1%.
  - c. Katie motioned to approve the Treasurer's Report, 2<sup>nd</sup> by Valarie.
    - i. Motion passed.
3. Information item: Update on previous business
  - a. Chapter plans were submitted by Lal on 6/4/12.
    - i. The Roanoke Chapter received kudos from Regional because we were the only chapter to submit our plans early and not at the last minute.
  - b. Chapter directory has also been submitted.
  - c. New CGFM study materials are still going to be purchased by the chapter.
  - d. P.O. Box is still on the 'to do' list to be set up.
  - e. Deanna will be bringing a camera to the next meeting to take pictures of the Chapter/Officers for the website
  - f. Lal still plans to issue a 'President's Letter.'
  - g. Survey Monkey to establish a date for the Red Sox game went out 6/14/12.
    - i. Results will be collected through COB 6/28/12 and reported on 6/29/12.
4. Information item: Fall PDC
  - a. Date: Wednesday 8/28/12 with Thursday 8/29/12 as a backup
  - b. Venue: Roanoke Higher Education Center (Deanna to confirm/reserve)
  - c. Speakers:
    - i. Capital Assets – Mary Earhart
      1. 1 CPE hour
    - ii. Fraud Panel – Valarie volunteered to moderate
      1. Panel to include:
        - a. Police Officer (Sam and Lal to decide which officer to use)
        - b. Commonwealth or Defense Attorney
        - c. Government Official
        - d. Auditor
      2. SUGGESTION: 10 AM to Noon and offer the panel lunch and the session can count for 2.5 CPE hours.
    - iii. International Financial Reporting Standards (IFRS)
      1. Valarie is going to try and find a professor to speak on the impact converting to IFRS may, or will, have on FASB and GASB.
      2. 1 CPE hour.

- iv. Virginia Retirement System (VRS) update
  - 1. Barry Faison to speak
  - 2. Defined benefit vs. defined contribution
  - 3. Lal and Katie to try and contact
  - 4. 1.5 CPE Hours
- v. Leadership – Evelyn Brown (AGA President)
  - 1. Keynote speaker and 1 CPE hour
  - 2. She can speak on 8/27/12 only because she will be leaving on 3/28/12 for 3 weeks.
- vi. Assignments:
  - 1. Name Tags – Patricia
  - 2. Registration Table – Sam and Katie
  - 3. Agenda Preparation – Valarie
  - 4. Gifts – Lal
    - a. Mileage and hotel for the speakers will be paid by the chapter.
- 5. Other business
  - a. None.
- 6. Future Meeting Dates/Locations
  - a. 7/18/12 at 6 PM in Salem.
  - b. Applebee's 1806 West Main Street, Salem, VA 24153